

Library Advisory Board Meeting Minutes Draft

January 9, 2023

CALL TO ORDER 9:05 AM

ROLL CALL – Frank Coleta, Mike Zaydel, Dale Mitchell, Elaine Hughes, Marlene Plua in attendance.

SWEARING IN BOARD MEMBERS

Elaine Hughes – 2-year term

Michael Zaydel – 2-year term

Gina Williams – 2-year term

2 year term Mark Major - 1 year term (to complete the 2 year term of Trish Upchurch)

Completed by Lucy Aldrich, LV City Secretary. After swearing in, Gina Williams and Mark Major were seating at the dais.

CITIZEN COMMENTS - none

BUSINESS ITEMS

Dale Mitchell made a motion to approve Minutes from meeting held on October 10, 2022. Gina Williams seconded the motion. Motion passed unanimously.

Election of 2023 Officers

Mike Zaydel proposed Frank Coletta as chairperson. He accepted. No other nominations.

The slate of officers proposed by Nominating Committee is Mike Zaydel Vice-chairperson, Elaine Hughes as secretary. Dale Mitchell moved to accept nominating committee's recommendations. Marlene Plua seconded the motion. Motion passed unanimously.

Gavel was passed to incoming chairperson, Frank Coletta.

Administration Binders with completed Policies and Procedures

New members Gina Williams and Mark Major will receive the previous members binders when retrieved from Sharon Macutand Trish Upchurch.

Welcome and introduction of new members' Gina Williams and Mark Major.

REPORTS

1. City Council Report – Kevin Sullivan, City Council Liaison – not present

2. Library Report – Jan Steele, Library Director. See attached.

In addition Ms. Steele shared plans for 2023: Expanding library services, develop new programs for middle school age youth, explore ways to memorialize Lago Vista history. and planning for library expansion.

She also wants to expand existing programs, move the library to the new city website and increase advertising such as partnering with local businesses, and seeking applying for grants.

3. Friends of the Library (FOL) Report, Frank Coletta

Two successful fund raisers last year – Book and Bake Sale and Membership. Raised approximately \$15,000 in 2022. The Next FOL Board meeting at 10:00 am on February 6, 2023 at the library meeting room.

OLD BUSINESS

Policies and Procedures are approved and copies were distributed to members.

NEW BUSINESS

Jan Steele will check with city regarding certificates for volunteerism for Holly Zarate. there was a general discussion on how the City might show appreciation to volunteers, in general.

Mr. Mitchell proposed the LAB establish a plan for 2023 as called for in the Rules Of Procedures. A discussion on potential plans were discussed. The Board will hold a Special Called Planning Meeting on March 8 or 13 to determine the goals for this year. Note: Meeting was later scheduled for March 13, 2023. Marlene Plua will draft of plan ideas for further discussion at the discussed planning meeting. Members were encouraged to suggest additional items.

2023 REGULAR MEETINGS

April 10 at 9:00 AM

July 10 at 9:00 AM

October 9 at 9:00 AM

ADJOURN

Gina Williams made a motion to adjourn the meeting at 10:25 am. Mark Major seconded motion. Motion passed unanimously.

Respectfully submitted by:



Elaine Hughes
Board Secretary