

**Meeting Minutes**  
**Golf Course Advisory Committee**  
**Wednesday, January 18, 2023**

Called to order: 6:31PM

**In Attendance:**

- Larry Russell     Chair
- Dave Williams   Vice Chair
- Mike Foye        Secretary
- Jackie Goodwin
- Frank Robbins
- Imelda Faught
- Gage Hunt        Council Liaison

**Public Comments:**

Gerald Perrin asked for clarification when referencing "Members" vs "Pass Holders". Although the staff now refers to Pass Holders an email went out addressed to Members. Amanda indicated that there is a glitch in the system that caused that to happen. This generated further discussion on the other glitches in the system There have been repeated tee time scheduling problems, double booking of tee times, not showing record of tee time reservations, and acknowledgement of players being present when they weren't. Amanda said that they are aware of most of these on-going problems that could be corrected with more up-to-date software that has been requested by staff but is yet to be approved by the City.

**Election of Officers for 2023:**

Larry Russell – Chairman – Nominated by Mike Foye, Second by Frank Robbins – approved unanimously.

David Williams – Vice Chairman – Nominated by Jackie Goodwin – Second by Frank Robbins – approved unanimously.

Secretary – Mike Foye – Nominated by Dave Williams – Second by Jackie Goodwin – approved unanimously.

Larry welcomed Imelda Faught as new member to the Committee.

**Approval of Minutes:**

Motion made by Frank Robbins to approve the minutes from the November 16, 2022 meeting with minor correction of name spelling – Seconded by Mike Foye and approved unanimously.

**Gage Hunt (City Council Liaison)**

- Introduced Gary Tupa (in the audience) as proposed new GCAC member subject to Council approval and appointment to fill the vacancy caused by resignation of Mark Douglas.
- Lengthy discussion on OMA revision of requirements on Committees such as ours with no rule making authority or quasi-judicial authorization authority. Discussion ensued on where meetings should/would take place and quorum requirements. We will follow State law while keeping in line with local City requirements.
- City to review and adopt additional rules as they will apply for Lago Vista to be in compliance with State Law while maintaining the City's desire to keep meetings public in nature with Meetings, Agendas, and Minutes still published for public review.
- Question was raised (Frank) about the Committees ability to have discussions and take action on items not on the published agenda since that is not specifically required by the OMA as it does/does not apply to our committee. Consensus was that we will continue to operate under our existing rules of sticking to the agenda.

### Course Update:

- Amanda Harkins – General Manager
  - Presentation and review of financials with particular emphasis on the steady decline in rounds played and how those numbers are generated (general public, pass holders, etc). It was again mentioned that new, improved software could give us additional breakdown information that would result in better course management.
  - Presentation of new Rules and Regulations for the golf course. This was a work piece that was the result of the Operations Sub-Committee of the GCAC doing research, presenting it to the Staff and then meeting with them to provide recommendations and suggestions for the creation of the resulting document. The GCAC suggested that they review the time guidelines for 9 and 18 holes. It was further discussed on what the plan was for implementation of these new rules would be published. Suggestions were made to include this information in newsletters, and other forms of communication with affected groups (MGA, WGA and others). There was additional discussion on how the staff plans to enforce the new rules.
  - New Quarterly Newsletter developed with the assistance and input from the Marketing Sub-Committee. Information gathered from golf courses all over and given to the staff to send out to the local golf organizations, Golf Now, Chamber of Commerce and others to promote the golf course and encourage it's use.
- Sean Vance – Golf Course Superintendent
  - Meeting with Architect and Public Works on March 26 to coordinate plans for irrigation.
  - Golf Course Master plan should be available late February for our information and review.

Aeration scheduled for Front nine March 7 - Back nine March 8 - June 5<sup>th</sup> Front and Back - August 29<sup>th</sup> Front and Back. As growing season begins we can expect a few temporary greens during this process.

- Trap Rake is operational now and many traps have greatly improved.
- Irrigation heads keep getting clogged with debris. Photos reflect pieces of plastic bottles and other foreign matter that is most probably the result of no pre-filtration from the retention pond and years of build-up and neglect in the pipelines. Staff is spending an inordinate amount of time going around and around chasing the problem and cleaning the same heads over and over.

### Sub Committee updates:

- Operations: Completed research and made suggestions to staff for the formation of new Rules and Regulations for the golf course. Committee will be coming to next meeting with suggestions for the next project(s).
- Marketing: Received published Newsletters from other golf courses and forwarded that info to the Staff. Worked with the staff to suggest/recommend what they might do in creating a quarterly Newsletter for our facility. The first issue is going to be circulated to organizations inside and outside our area to keep folk informed and generate interest in on-going participating at our facility. We will be available to be of assistance going forward in this important outreach effort.
- Non-Golf: Several ideas were presented for items to be considered. Rather than the GCAC body to go over and debate the priorities it was suggested that the Sub-Committee prioritize these items and present them in the order in which they would like to do them.

### Future Meeting Dates and times:

- After much discussion it has been moved by Dave Williams and seconded by Mike Foye that future meeting be held at City Hall at 6:30PM on the 4<sup>th</sup> Tuesday of the month. This was followed by unanimous approval. The next meeting will be February 28<sup>th</sup>.

### Sub-Committee Activities / Assignments.

- There was much discussion on the form and procedures for Sub-Committees to follow. At this time the sub-committees are not bound by quorum rules. It was decided that each sub-Committee establish it's own ideas

and priorities of the things that they want to do. These recommendations should then be presented to the GCAC for inclusion as discussion/action items on the meeting agenda. The Sub-Committees will then report progress to the GCAC monthly.

Sub-Committee Assignments:

Operations – Mike Foye and Frank Robbins

Marketing – Dave Williams and Jackie Goodwin

Non-Golf – Frank Robbins and Imelda Faught

Adjournment:

- Meeting was adjourned at 8:41PM