

**Library Advisory Board Committee  
Special Called Planning Meeting Minutes  
March 13, 2023**

**CALL TO ORDER - 10:00 am**

**ROLL CALL** – Frank Coletta, Mike Zaydel, Dale Mitchell, Gina Williams, Elaine Hughes, Marlene Plua and Mark Major were in attendance.

Also attended were Kevin Sullivan- LV City Council Liaison and Jan Steele- Library Director.

**CITIZEN COMMENTS – none**

**BUSINESS ITEMS**

Board agreed to use the LVISD and LV city website for demographic research.

Board agreed to update the Mission Statement to include the changes needed in new library

Marlene presented format to use for the 2023 Community Engagement Plan. Board broke into three groups and completed the Community Engagement action outline.

Marlene distributed the SMART document to assist in engagement plan. She will compile answers to outline conclusions on policy recommendations.

Community Engagement Action plan to include a community center concept in the library expansion.

Board will tie goals and policy recommendations to comprehensive plan and present to City Council in June/July.

**Upcoming Meetings**

Monday, April 14 at 1:00 p.m.

Monday, July 10 at 9:00 a.m.

Monday, October 9 at 9:00 a.m.

**ADJOURNMENT**

The meeting adjourned at 12:15 p.m.

Respectfully submitted by

Elaine Hughes

Secretary

