



JOB DESCRIPTION

Salary: \$90,000 - \$95,500/Year depending on qualifications

Position is a Regular Full-Time position eligible for all City Benefits

City Engineer: The City Engineer is responsible for overseeing the permitting process, reviewing development plans, and ensuring compliance with municipal engineering standards. This position plays a key role in land development, regulatory compliance, and plan review, ensuring that all projects adhere to local, state, and federal regulations. Additionally, the City Engineer provides guidance on infrastructure needs related to development projects.

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS: (Individual duties, assignments and responsibilities required of the position)

- Manages and reviews engineering plans, reports, and specifications for compliance with applicable codes, ordinances, and best practices.
- Oversees the permitting process, ensuring timely and accurate approvals for development projects.
- Conducts plan reviews for private and public development projects, ensuring compliance with city regulations and engineering standards.
- Coordinates with developers, contractors, and external engineers to address engineering-related concerns in the development process.
- Serves as the technical advisor to the Director of Public Works on engineering and infrastructure matters.
- Develops, updates, and enforces city engineering standards, codes, and ordinances related to development and land use.
- Ensures compliance with stormwater management, floodplain regulations, and environmental sustainability requirements.
- Conducts site inspections to verify construction adherence to approved plans and standards.
- Prepares engineering reports, feasibility studies, and technical recommendations for permitting and development approvals.
- Assists with policy and ordinance updates related to engineering and development standards.
- Represent the City in public meetings, hearings, and presentations related to permitting development and engineering standards.

EDUCATION AND EXPERIENCE: (special training, certifications, college degree, etc.)

- A Bachelor's degree in civil engineering.
- Minimum of 5–7 years experience in civil engineering, municipal permitting, or land development.
- Supervisory and project management experience is a plus.
- Experience with plan review, regulatory compliance, and development approvals preferred.
- Licenses and Certifications required:
 - Licensed Professional Engineer (P.E.) in the State of Texas (or ability to obtain within six (6) months).
 - Valid Texas Driver's License with a clean driving record.

KNOWLEDGE, SKILLS, AND ABILITIES: (technical, communication, interpersonal, etc.)

- Extensive knowledge of civil engineering principles, development review, and permitting processes.
- Familiarity with local, state and federal regulations, including TCEQ, TxDOT, and environmental compliance.
- Strong proficiency in AutoCAD, GIS, and engineering analysis tools.
- Excellent problem-solving, plan review, and regulatory compliance skills.
- Ability to analyze and interpret engineering plans, specifications, and technical reports.
- Strong communication skills to effectively collaborate with city officials, developers, and the public.
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WORK ENVIRONMENT: (overtime, travel, physical demands)

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Office environment with frequent fieldwork, including construction site visits.
- Exposure to outdoor elements, heavy equipment, and potential hazards during inspections.
- Occasional evening or weekend work for public meetings and emergency response.

To apply for this position, please contact: HR@lagovistatexas.gov