



Weekly Report

February 9, 2024

City of Lago Vista
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City Manager's Office

This week, the City Manager was engaged in several meetings. Firstly, the Mayor and City Manager had the opportunity to meet with a resident to discuss water issues near the Rusty Allen Airport. Secondly, the City Manager and staff convened with the City Attorney to address an unresolved water/wastewater easement case, initially brought to attention by a former attorney. Additionally, the City Manager held a virtual meeting with Travis County for a quarterly update. During this session, Travis County reported that the City of Lago Vista has shown exceptional responsiveness for the Community Development Block Grant Program, with 41 surveys returned, positioning us as the most responsive among small cities.

The City Council will hold a Strategic Planning Workshop on Thursday, February 22nd and Saturday, February 24th in the City Council Chambers. Information will be posted on the City website. These meetings will also be available virtual.

Public Works

The Engineering/Administration department, a series of meetings this week with builders and developers. Discussions were held with a builder on Lakeshore Dr concerning plans for a retaining wall installation and the necessary approval requirements. Additionally, meetings with the Chief of Police addressed speeding issues, past accidents, and related reports for Boggy Ford Road. Collaborative sessions with Bennett Paving were conducted to finalize scheduling for the RFP 24-03 Street Resurfacing project, aiming to commence paving activities during the week of 2/14/24. Furthermore, a thorough walkthrough of the 16" water line from Bar-K to Bronco was undertaken alongside contractors and engineers, resulting in the compilation of a punch list. Notably, a meeting was convened with the Hines Development Team and Cordsen Construction to resolve a utility line conflict on Lakeshore Dr, necessitating confirmation of a sewer line's identity after initial uncertainty. Similarly, consultations with Nature's Point design engineer and Freese and Nicholes onsite were conducted to address a stop work order and devise a compliance plan.

In Utilities, ongoing efforts were dedicated to the Force Main project on Lakeshore Blvd, alongside prompt responses to water services leaks reported on National, South Ridge, Patton, and Robin Trail. Meanwhile, the new section of Tessera underwent FH testing.

Turning to Streets Department, operational tasks included the operation of the Green Center for brush drop-offs by residents, significant work on Dodge Trail and Dawn Dr involving tree trimming and brushing, and the removal of deceased wildlife.

At the Plants, Water Treatment Plant #1 and Water Treatment Plant #3 continued their routine operations, including daily lab tests, sample collection, chlorine residual testing, and general maintenance. Noteworthy activities at the Wastewater Treatment Plant included daily lab tests, weekly sample submissions, general maintenance, and sludge pressing.

In Lift Stations, routine maintenance was completed, and new pumps were installed at lower Boone and Truman stations.

Regarding Effluent Disposal, scheduled activities encompassed golf course watering, ongoing sprinkler operation at Cedar Breaks, water distribution to Cedar Breaks, calibration of chlorine injection at pond 17, and the initiation of surveyors for the pond 17 rehab project.

Golf Course

Mother Nature continues to bless us with a good mix of weather considering its early February. Cool fronts and rain continue to show up for just before the weekend moving through quickly bringing us great Golf weather for Saturday and Sunday. We had 180 Golfer's hitting the Links last weekend. With the official start of Spring arriving on March 19th, we can only hope "Old Man Winter" doesn't break our string of good luck.

Parks and Recreation

The Parks and Recreation Director arranged for a certified Arborist to conduct an inspection of the oak trees along Dawn Drive. The Arborist completed the inspection and collected samples to be sent to a laboratory for further analysis. Typically, the results of both the inspection and laboratory tests are expected within 2-4 weeks. Once the results are available, the Arborist will provide a comprehensive report along with recommendations to the staff.

Meanwhile, the departments of Golf Course Maintenance (GCM), Aquatics, and the Airport

focused on general maintenance activities to ensure the upkeep and functionality of their respective facilities.

Development Services

Development Services experienced an exceptionally busy week, juggling three regulatory meetings—Board of Adjustment, Building and Standards Commission, and the Planning and Zoning Commission. Additionally, the staff diligently worked to meet the deadline for the Council meeting packet.

Moreover, there was a notable uptick in the number of meetings requiring staff participation throughout the week. While some meetings centered around answering inquiries and elucidating processes concerning potential developments, many others were focused on identifying and resolving existing or potential issues.

Economic Development

The Economic Development Director held several key meetings this week, including a discussion with the EDAC Chair, Chamber Communications Coordinator, and City Manager, where the Chamber's Communications Coordinator presented a branding proposal for the city. Additionally, they met with the Development Service Director and a citizen who had inquiries and was assisting a business owner interested in opening a business in Lago Vista. Plans were also made for a Grant Writer visit and presentation to the EDAC next week.

In the Communications and Marketing Coordinator's realm, various activities took place, such as posting updates on social media platforms, the city website, and digital signage throughout the week. She also had a meeting with Civic Plus's Social Media Archiving Team to explore potential program usage. Attendance at the Lago Fest Meeting on Tuesday was also noted, along with outreach efforts to newspapers and publications regarding advertising for LAGO FEST. Additionally, she dedicated time to work on content for the March Newsletter.

Information Technology

Throughout the week, several key initiatives were undertaken by the IT department. This included collaborating with the Motorola vendor to successfully install hardware for the Police Department's new CAD/RMS system, which proceeded smoothly without any issues.

Additionally, efforts were made to enhance departmental efficiency by adding a new officer account for seamless access to resources. Discussions were also initiated regarding the upcoming license renewal for Adobe products, with a thorough assessment of usage across departments and the identification of additional license needs due to outdated versions and compatibility issues with recent Windows security updates. Furthermore, research was conducted to explore solutions for implementing a kiosk in the development services area, aiming to facilitate public access to document uploads on the MyGovernment website. Testing commenced for the Active Directory migration to the cloud project, showing promising results in early stages and anticipation of a seamless transition for end-users. Additionally, minor staff help desk tickets were addressed promptly, and assistance was provided during virtual meetings as needed. In terms of infrastructure, a replacement TV was ordered for the failed unit in the City lobby, acknowledging its five-year lifespan since purchase in 2019. Finally, efforts were made to reinforce cybersecurity measures by procuring vendors to provide refresher courses for all staff and conducting a network penetration test to assess security strength.

Police Department

End of Week Report for 01/28/2024 – 02/03/2024

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| Calls for Service | | 332 |
| Traffic Stops | | 90 |
| Citations | | 17 |
| Warnings | | 70 |
| Arrests | | 3 |
| Average Response Time (ART) | | 1 minute |

Last week, the leadership team had several productive meetings with Motorola as part of our Computer Aided Dispatch (CAD) / Records Management System (RMS) replacement project. While it is still early in the process, based on these meetings, we expect that this project will be completed sometime during the summer, which is ahead of schedule compared to what was anticipated. The next Coffee with Cops event is scheduled for Wednesday February 14th, 2024, at the Lago Vista Starbucks.

Library

A new selection of art is now on display in the main Library and the Meeting Room. The

public is invited to stop by and see some amazing works created by local artists. Staff are grateful to Cynthia and Aaron Darling of the Darling Art School for overseeing and displaying these creative pieces for everyone to enjoy.

The Library's new Teen "Library League" met this week to share not only their poetry, but also to create works of art that included some awesome portraits. Their next meeting, which is open to the public, is scheduled for Tuesday, February 27 at 6 p.m.

Municipal Court

Throughout the week, the court diligently assisted several customers with their citations through various channels, including in-person at the court window, over the phone, and via email. Additionally, monthly reports were diligently processed for both city council and various state agencies to ensure timely and accurate dissemination of information. With a recent uptick in jury trials, the court staff recognized the importance of maintaining an accurate and up-to-date potential jury list. To achieve this, the court received an updated list from the Travis County District Clerk's office, containing the names of citizens within the city limits of Lago Vista who may serve as potential jurors. Leveraging the expertise of the IT department, the court successfully uploaded this information into their court software, enhancing efficiency and accuracy in jury selection processes. Moreover, the court continued to handle new citations received from the Police Department, processing them promptly and efficiently.