



# Weekly Report

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**January 12, 2024**

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**City of Lago Vista**

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# City Manager's Office

Before the holiday break, a crucial meeting took place involving the City Manager, Finance Director, and Chief Financial Officer, who engaged a bond rating analyst to assess the City's bond rating for the upcoming Certificate of Obligations. This week, the City staff received the bond rating, and S&P Global Ratings assigned a stable rating of "AA." This rating mirrors the City's previous standing, highlighting a consistent positive operating performance fueled by growing revenues and prudent budgeting practices, resulting in very strong reserves well above the formal policy minimum.

Additionally, this week saw the return of the results from the Employee Survey to the City Manager. An impressive 89.4% of employees participated in the survey. The findings, compared to last year's results, revealed that 84% of the staff believes the organization is heading in the right direction, reflecting a positive sentiment within the workforce.

City Offices will be closed Monday, January 15, 2024, in observance of Martin Luther King Day.

## Public Works

Administration and Engineering have made significant strides this week. The initiation of the LIDAR Project for the GIS upgrade marked a crucial step forward. A pre-construction meeting involving DNT, Hines, Langan, and City Staff delved into the details of the new lift station in Tessera. A thorough walkthrough with Cordsen on Deepwood Dr aimed to identify areas outside the trench affected by the construction of the Force Main. Paving activities on Deepwood, initiated on January 10, 2024, are set to continue for the rest of the week. Discussions with Cordsen Construction covered the timeline and lane closures for Tessera Parkway, while the Director focused on silt fence and erosion controls for Tessera Phase 4B. Other engagements included participation in the bi-weekly Comp Plan update meeting, meetings with Public Management to explore Grant Funding Opportunities, and sessions with Freese & Nichols to discuss an updated Thoroughfare plan and improvements to the site development review process. An on-site engineering design kick-off meeting addressed Effluent Pond #17 rehab and third effluent pond construction, with solutions for Pond #14 to be presented later.

On the Utilities front, active efforts are underway as crews continue working on the Force Main at Shoreline Ranch and successfully unclogged a sewer line on Pawnee.

In Streets management, ongoing activities involve right-of-way (ROW) maintenance, the ongoing breakdown of Christmas lights and decorations, and the management of the pick-up of a deceased deer.

Within the Plants division, preparations for wintry weather are in progress with the initiation of winterization procedures. Routine maintenance has been diligently conducted across all facilities.

## Golf Course

The New Year continues to bring us nice Golf Weather considering its January. Last weekend brought both Saturday and Sunday with 100 + Golfer's each day tuning-up their game with Spring not too far out of sight. It has been several years here at Lago since we have seen two (2) days in a row during the month of January with 230 Golfers.

January can be feast or famine as we know for Texas Golfer's. It looks like winter will bring us the "Roar of the Polar Bear" beginning late Sunday with sub-freezing temperatures expected to range from 15-30 degrees Sunday night into Wednesday Morning. The Golf Course Maintenance staff have been actively preparing for upcoming events by placing greens covers on each hole in anticipation of installation on Saturday, January 13th. As part of the preparations, the Golf Course Maintenance staff will initiate the shutdown of the irrigation system and restrooms on the course starting on Saturday.

## Parks and Recreation

The Parks and Recreation Staff have been conducting winterization procedures for various facilities. This includes the winterization of restrooms at Sunset Park, the upper Bar K field, the aquatics center, and the airport. In line with these efforts, staff members will be posting signage and securing restroom doors until water is restored to these facilities.

## Economic Development

The Economic Development Advisory Committee (EDAC) held a meeting to discuss the potential recommendation to the council for matching funds for a grant. The EDAC chair

announced the intention to convene a special meeting for further consideration of this matter. Concurrently, collaborative efforts are underway to finalize the Better Business document in partnership with Development Services. The team is in the process of wrapping up this document. Additionally, the initiation of planning for the next Business Roundtable is underway, marking the proactive approach in fostering ongoing discussions and initiatives within the business community.

Throughout the week, the Marketing and Communications Manager's efforts were dedicated to maintaining a strong online presence and communication channels. This included making several posts on various platforms, such as social media, the city website, and the digital sign, to keep the community informed. Work was undertaken to compile content for the upcoming February Newsletter, ensuring timely and relevant information reaches the residents.

Additionally, diligent work was carried out to process applications for the Digital Sign, streamlining the communication of important announcements. Collaboration with civic plus tech support was initiated to address issues related to residents not receiving notifications through the "Notify Me" app, aiming to enhance the efficiency of the notification system.

Furthermore, support was extended to the Development Services Department in setting up content on their page, fostering cohesion across various city departments. Administrative tasks included updating the City Website Calendar to include Green Center Hours, contributing to transparent and accessible information for residents. Ongoing efforts also involved backend work on the City website, focusing on cleanup and organization to ensure a user-friendly and well-maintained online platform.

## Information Technology

During the recent work period, the IT Department played a crucial role in maintaining operational efficiency. They promptly responded to and resolved various tickets related to minor issues reported by staff, ensuring a seamless workflow. In addition to providing technical support for meetings and court sessions, the department successfully replaced a failed hard drive in one of the City's NAS devices, preserving the integrity of the storage system.

The Active Directory migration is currently undergoing testing by the vendor. To further streamline the process, the IT staff is scheduled to engage in discussions on Tuesday regarding the access policy. Once finalized, this policy will be transmitted to the vendor for implementation, reflecting a strategic and collaborative approach to ensure the success of the migration effort.

## Police Department

End of Week Report for 12/31/2023 – 0/06/2024

Calls for Service		335
Traffic Stops		92
Citations		14
Warnings		74
Arrests		0
Average Response Time (ART)		1 minute

Last week, Officer Robert Quick began his new assignment as the School Resource Officer. Officer Quick has been doing a great job showing a presence at every campus in our city and building relationships with staff and students. The administrative team has been busy working on end-of-year reports for 2023 including our racial profiling report, annual vehicle pursuit analysis, annual response to resistance report, and our department annual report. These are expected to be completed and available for review by the end of this month.

## Library

The Library's children's program continues to grow. Five new families attended story-time this week. Staff received a positive reaction from attendees with their first interactive story-telling session. As staff read to the children, they incorporated music and used felt animals to animate the story, which led several children to dance and move to the music. It is so gratifying to see the joy in the faces of the children and to know they are having a wonderful time while hearing the written word read aloud.

Do not forget to take the Library survey.

Access the survey here: <https://op2.us/LV-WEB> or scan the QR code.



## Municipal Court

The Clerks faced an exceptionally busy week following their absence from the office last week attending the Regional Clerks Seminar in San Antonio. On Monday, their efforts were dedicated to addressing the backlog, involving the return of over one hundred voicemail calls and emails. Subsequently, regular court dockets were convened on Tuesday, January 9<sup>th</sup> during which several individuals appeared to address and resolve their citations. The remainder of the week was devoted to the meticulous processing of cases from the court proceedings and thorough preparation for upcoming trials scheduled for January 23, 2024.