



# Weekly Report

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January 26, 2024

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**City of Lago Vista**  
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# City Manager's Office

This week, the City Manager was actively involved in several pivotal meetings aimed at addressing various community concerns and initiatives. The week commenced with a Town Hall meeting on Monday, where representatives from Travis County engaged with citizens to discuss the Community Development Block Grant Program. To better understand community needs, citizens are encouraged to complete a survey provided by Travis County, accessible via the City website or at the Utility Billing Department in City Hall. During the same meeting, the Public Works Director delivered a presentation on the 2024 Street Rehabilitation Projects, outlining construction plans, project timelines, and expectations for residents. This presentation is also available for reference on the City website.

Midweek, the City Manager and Mayor participated in a series of meetings on Wednesday, beginning with an Eclipse Meeting focused on providing residents with tips for the upcoming event, addressing emergency services, and discussing traffic concerns. Subsequently, they met with CapMetro to introduce the Mayor and discuss desired service levels for Lago Vista. The City Manager also highlighted traffic concerns on 1431 during the eclipse, emphasizing CapMetro's potential role in ongoing discussions with TxDOT and CAMPO regarding safety concerns on the roadway. The day concluded with discussions involving two separate developers and the incoming City Attorney.

Additionally, the City Council and City Manager engaged in one-on-one discussions with Halff Consultants to offer perspectives on the current Comprehensive Plan and articulate future visions and goals for the city. These discussions underscored the collaborative efforts aimed at shaping the city's development and enhancing its overall well-being.

## Public Works

The Public Works Director and City Engineer had a pivotal meeting with the Nature's Point development team onsite to navigate the details of a recently issued stop work order, clarifying violations of City Ordinance and charting a path forward to lift the order. Additionally, the City's upcoming Streets Rehab Projects for 2024 were meticulously finalized, reviewed, and presented during the first Town Hall meeting. Collaborative discussions with the Tessera developers resulted in a resolution regarding a 16' water line

issue, particularly addressing concerns related to the Talon Tank. And finally, a fruitful discussion with Hydro Source regarding E/ONE Grinder Pumps progressed toward potential approval for their utilization within the City of Lago Vista.

On the Utilities front, continuous progress was made in several critical areas. Work on the Force Main on Lakeshore Blvd persisted, alongside the dismantling of old fire hydrants for disposal. Notably, crews repaired a leak in the effluent main at the sewer plant, ensuring efficient operations. Additionally, the installation of new meters and addressing of customer concerns were ongoing tasks. Crews conducted a pressure/flush operation on the new water main for Tessera Pkwy that extending into the late hours to ensure completion and minimize resident's inconvenience.

The Streets department focused on maintenance and enhancement activities. Potholes on Owens were promptly filled, while a damaged road section on Thunderbird underwent repairs. Crews cleared brush and tree limbs on various streets, ensuring safe passage for residents. Notably, staff installed a new pole and sign on Shoreline Ranch and Lakeshore Dr., alongside trash pickup and culvert inspections to maintain cleanliness and functionality. Additionally, the removal of two deceased deer contributed to public safety and cleanliness efforts.

At Water Treatment Plant #1, essential operations continued seamlessly, with daily lab tests and chlorine residual checks conducted without interruption. Maintenance activities were also underway, with troubleshooting efforts addressing issues with the Talon tank and new water line. Furthermore, replacements and repairs were made as necessary, alongside walkthroughs with the new contracted superintendent and completion of quarterly THM samples to ensure regulatory compliance.

Similarly, Water Treatment Plant #3 upheld rigorous operational standards, conducting daily lab tests, maintenance activities, and walkthroughs with the new contracted superintendent. Samples were collected for analysis, and ongoing efforts addressed specific equipment issues and ensured adherence to regulatory standards through the completion of quarterly THM samples.

The Wastewater Treatment Plant sustained operations with daily lab tests, weekly sample submissions, and routine maintenance activities. Maintenance efforts included pressing sludge and repairing leaks, with additional support provided through walkthroughs with the new contracted superintendent and repairs to essential infrastructure components.

# Golf Course

Last Thursday blessed us with delightful 72-degree weather accompanied by sunshine, enticing golf enthusiasts to tee off and make the most of the unexpectedly favorable conditions for January, often referred to as "Chamber of Commerce" weather. However, the pleasant spell was short-lived as Friday and Saturday brought about a change with sunshine but colder temperatures and a strong north wind, rendering the weather unsuitable for golf, with temperatures barely reaching the lower 40s. Fortunately, from Sunday through Wednesday, we were graced with nearly four inches of rain, significantly contributing to the replenishment of our area lakes.

This week also marked the first Golf Course Advisory Committee meeting, marking the beginning of the New Year after a two-month hiatus over the Holidays. The Committee dedicated its focus to setting this year's action plan, with golf continuing to thrive and maintain a healthy environment. Collaborating closely with the Golf Operations Staff, Golf Course Maintenance Staff, and the Golf Course Advisory Committee.

# Parks and Recreation

The Parks and Recreation department, recent activities have included preventative maintenance on smaller equipment such as chainsaws and weed eaters, ensuring their optimal performance. Additionally, a new Parks Ambassador has joined the team, contributing fresh perspectives and enthusiasm to enhance park experiences for visitors. Following damage incurred during the recent winter storm, staff swiftly addressed issues at Sunset Park by replacing a damaged filter in the restrooms. However, further inspection revealed two additional damaged valves, which are currently being repaired. While the restrooms remain open to the public, certain areas, including a urinal in the men's room and one toilet in the women's room, are temporarily closed for repair, with signage in place to inform visitors. Furthermore, efforts are underway to fill a recently opened full-time position for parks maintenance, with the Director actively engaged in the interview process to ensure continued operational efficiency within the department.

# Development Services

In preparation for potential changes in the rules of procedures applicable to the three quasi-judicial boards and commissions, staff initiated an experiment with the packet for

the upcoming Board of Adjustment meeting in February. With only one simple application for that meeting and no applications for the other two meetings, this exercise will serve to gauge the additional time that might be required. The packet was published on Monday, following closely on the heels of the deadline for a Council packet, which the department had four items to produce material. In addition to this, they assisted in addressing code enforcement complaints related to construction projects and completed all pending permit plan reviews to ensure efficient workflow. This groundwork sets the stage for a weekend dedicated to preparing packets for the Building and Standards Commission and the Planning and Zoning Commission.

Furthermore, progress was made on two other significant fronts. There is anticipation that some of the initial interactive material, developed by a third-party vendor (Camino), will soon be available for testing on the City website. This material aims to clarify procedures and substance related to the approvals managed by the department. Given the inherent complexity of requirements such as model building and fire codes, which may seem daunting to nonexperts, this material is expected to streamline understanding and navigation. Additionally, discussions are underway regarding potential alternative methods for local businesses and facilities to achieve compliance with various applicable health code requirements.

## Economic Development

The Economic Development Director had a busy week attending various meetings and engaging with stakeholders. This included participation in a Town Hall Meeting to stay informed about community issues and concerns. Additionally, the director played a key role in an EDAC special call meeting, where the committee discussed recommendations to be made to the city council on matters related to economic development. He also met with a new EDAC member, ensuring they were acquainted with the department's role and objectives. Furthermore, the director offered assistance and guidance to a local business owner regarding their expansion project, emphasizing support for economic growth and development in the community.

Meanwhile, the Communications and Marketing Coordinator remained proactive in their role, maintaining an active online presence throughout the week. This involved making multiple posts on social media, the city website, and digital signage to keep residents informed and engaged. Furthermore, she coordinated the first meeting of the Employee

Appreciation Program (EAP) Committee, providing members with a clear understanding of program expectations. In collaboration with the Development Services Department, she worked to prepare the department's webpage for an upcoming launch, ensuring a smooth transition and user experience. Additionally, staff began collaborating with the Program Manager on materials for the Lago Fest Artist sign-up Page, contributing to the promotion and facilitation of community involvement in the event.

## Information Technology

During a call with vendors, IT staff finalized the Q&A session and initiated the process of renaming and adding devices to the cloud system for enhanced organization and efficiency. Additionally, the current contract with Charter is due for renewal this year, prompting staff to complete the requisite forms to solicit bids for internet connection. As part of this process, staff will be requesting pricing for potential upgrades to the current speeds. IT has efficiently managed user accounts by adding and removing users from the organization, ensuring smooth operations.

## Police Department

End of Week Report for 01/14/2024 – 01/20/2024

Calls for Service		314
Traffic Stops		78
Citations		9
Warnings		61
Arrests		2
Average Response Time (ART)		3 minutes

## Library

This week, the Library warmly welcomed Lindsey Zeiler to its team. Lindsey brings a wealth of knowledge and experience, holding a BA in Education and a master's in library and information science from the University of Texas. She joins us to fill the vacancy left by the retirement of our esteemed Librarian, P.J. Ellison. We are excited to collaborate with Lindsey as we strive to develop and enhance Library programs and services for the betterment of our community.

The Director attended a meeting of the Lago Vista Friends of the Library this week. During the meeting, members of the Board approved a Library budget for the year. The Board also discussed two upcoming events: a Library fundraiser scheduled for April 14 at the Lago Vista Brewery and a Library Book Sale projected to take place sometime in May.

The Library Survey is ending January 31, 2024. We encourage anyone who has not taken the brief survey to please take a few minutes to tell the City what you would like to see in a future Library expansion. Your opinions are of great importance to us! The survey can be accessed from the following link: <https://op2.us/LV-WEB> or by scanning the QR Code:



## Municipal Court

The clerks received and processed new citations forwarded by the Police Department. The Court Administrator completed an annual review and held a meeting with the deputy clerk to discuss pertinent matters. Furthermore, the clerks continued their efforts to process dismissals for warrants older than 7 years as per the prosecutor's instructions. Additionally, they reviewed cases sent to collections, ensuring alignment and accuracy between court records and information held by the collection agency.

In terms of trial proceedings, two jury trials were initially scheduled for Tuesday, January 23. However, one trial was rescheduled to March, while the other proceeded with the selection of six jurors and concluded successfully. Concurrently, a bench trial was set for 1:30 p.m. on the same day; however, prior to trial, the defendant reached an agreement with the State, thereby preempting the trial.