

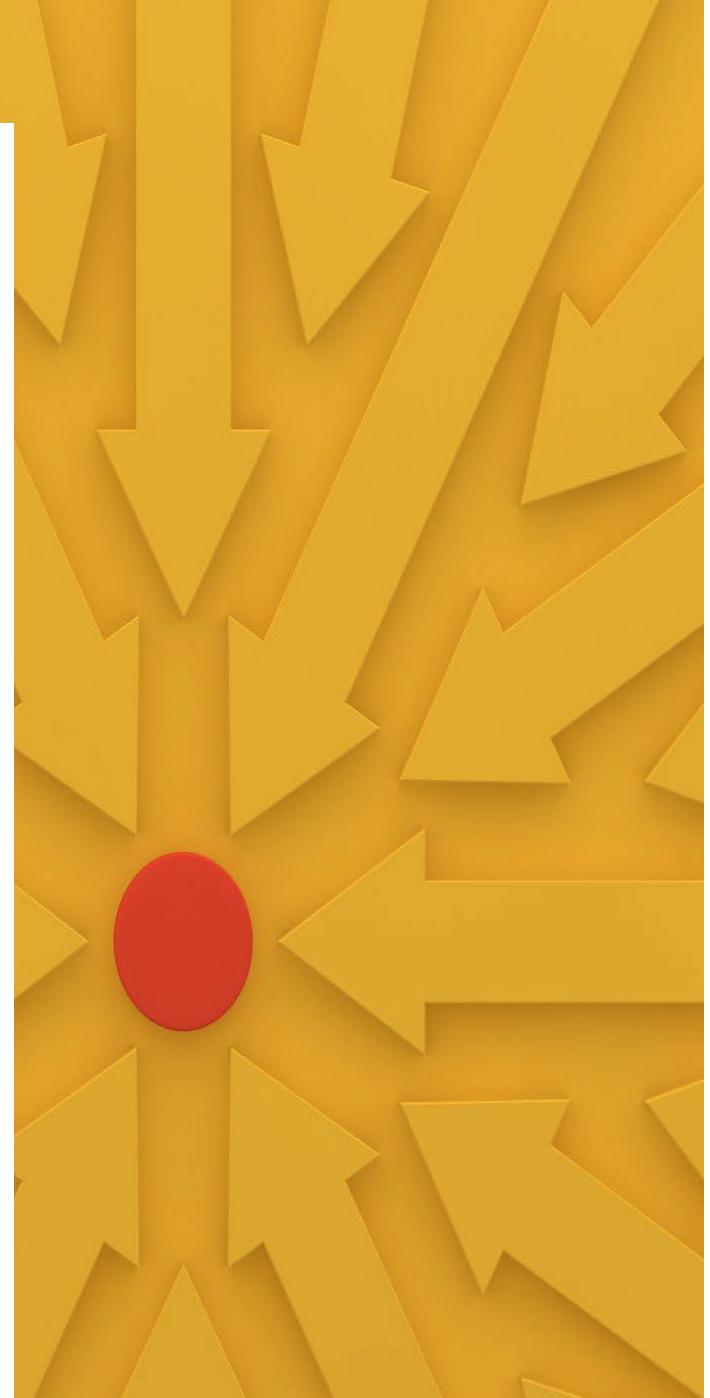


Weekly Report

August 30, 2024

City of Lago Vista

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City Manager's Office

This week, the City Council continued discussions on the FY24-25 budget, deciding to propose a no new revenue rate not to exceed \$0.4231. A public hearing is scheduled for September 5th, where the City Council will receive comments on the proposed budget for the fiscal year 2024-2025.

The City Manager continued efforts to find an Interim Development Services Director and Interim City Secretary. The City Manager and Chief Financial Officer met with a Client Service Placement Company to discuss using them to assist with finding a Finance Director and Human Resource Director. Additionally, a Request for Qualifications will soon be issued to acquire a recruiter to assist with filling other key positions.

City Offices closed Monday for the Labor Day holiday.

Public Works

This week Public Works Administration conducted a pre-bid meeting and site visits for the RFP 24-09 Effluent Pond Rehab Project, with four prospective bidders in attendance. So far, seventeen general contractors have downloaded the bid package from CivCast. We also participated in several meetings, including the Comprehensive Plan (Comp Plan) meeting and the Travis County SS4A Task Force Meeting, where traffic-related issues in Travis County (excluding Austin) were discussed. Additionally, the Public Works Director attended a North Lake Chambers event held at a brewery, where the Central Texas Water Coalition gave a presentation. During the weekly development meeting with ESD, Development Services, and PD, staff addressed two major code enforcement issues: the need to repave sections of Nevis Cove and Newton Drive due to grease accumulation from outdoor cooking, and the removal of steel and concrete bollards from Lohman's ROW.

In Utilities, we completed valve exercising on Patriot Drive, while manhole inspections are still ongoing in the Coyote Area. Daily lawn watering continues at 5917 Lago Vista Way until further notice. We finished right-of-way cleanup and utility trenching on Patton Drive, Thurber Lane, and Truman Drive & Cove. Meter set work is underway on Red Sage Cove, although contractor repairs are needed. We completed locating sewer services on Clinton

Lane, and work on a service leak on Tomahawk. Street cut asphalt work is also ongoing at several locations, including the intersection of Austin Boulevard and Shoreline Ranch Road, Boone Drive, Highland Lake Drive, and Thunderbird Street.

At Water Treatment Plant #1, we completed daily water laboratory testing, tank testing, and weekly sample submissions. Samples were collected, chlorine residuals were assessed, and general maintenance was performed. We fixed the level indicator on the Paseo tank, restored the touchscreen at booster station one, and ordered a bulk load of ALUM. A temporary fix was applied to the "A" side clarifier, and we are awaiting parts for a permanent repair. Water Treatment Plant #3 also saw routine daily testing, sample collection, and maintenance. We changed the oil in booster pump #2 and installed new decals on the work truck.

The Wastewater Treatment Plant completed weekly sample submissions and daily lab testing, pressed seventy yards of sludge, and performed general maintenance. A new amp meter was installed in the blower, but the generator is currently down, pending parts for repair. New decals were installed on the work truck. Lift stations underwent routine maintenance and generator repairs. All pumps are functioning properly, though SCADA radio communication issues are being addressed. Efforts to upgrade the radio antenna at the Destination lift station are ongoing, and a clogging issue at Bar-K Lift Station has been resolved. New decals were also added to the Crane truck.

Effluent disposal remains on schedule, with the golf course continuing regular irrigation. Sprinklers are operational at Cedar Breaks, and we are sending effluent water there as well. Efforts to fix the effluent meter at Cedar Breaks are ongoing.

Economic Development

The Economic Development Director was on vacation this week. Meanwhile, the Communications & Marketing Coordinator was busy with several tasks, including posting updates on social media, the city website, and the digital sign. They also made various updates to the City website and continued getting the online payment system up and running. Additionally, the Coordinator attended a meeting with the Chamber of Commerce to discuss the upcoming La Primavera Bike Race.

Parks and Recreation

The Parks and Recreation Department is currently interviewing candidates for parks maintenance and Parks Ambassador positions to fill recent staff vacancies. Additionally, a faulty valve at the Sunset Park restrooms has been identified and repaired. Routine maintenance has been completed at all facilities.

Golf Course

The Travis Cup Qualifier was held last weekend finalizing our final twelve golfers to represent Lago Vista Golf Course in The Travis Cup against Point Venture Golf Course. This year's event will be played at Lago September 27th – September 29th. Mother Nature brought us cooler temperatures this week along with one (1) inch of rain bringing some color back to our fairways and roughs.

New tee markers were put out this week. The PGA Head Golf Professional attended the North Lake Travis Chamber meeting this week held on Wednesday evening at Lago Vista Brewery.

Police Department

End of Week Report for 08/18/2024 – 08/24/2024

Calls for Service		419
Traffic Stops		96
Citations		33
Warnings		59
Arrests		0
Average Response Time (ART)		7 minutes 13 seconds
Code Enf. Calls for Service		17
Animal Control Calls for Service		5

* Accurate reflection of new CAD system

Last week, Chief Boshears attended the Texas Police Chief's Leadership Series training. This training is mandatory for all police chiefs in the state every two years. Topics in this session included critical incident response management, a legislative and case law update,

employee engagement, media relations, and organizational culture to name some of the topics.

Information Technology

The network cable vendor found an opening in their schedule and will be out next Tuesday to complete the drops necessary to finish the phone lines at the city's satellite offices. Staff received ten support tickets from staff for various issues this week. Additionally, they attended and organized both in-person and virtual meetings as needed. The annual cybersecurity training report required by the state has been completed and submitted. Our team is also in the process of adding the Police Department to the cybersecurity training program, aiming for a launch within the next week or two.

Last week, Spectrum visited the Police Department to terminate the new fiber connection in preparation for the upcoming radio system upgrade. A minor security alert related to a phishing campaign was promptly managed, with no risk to our systems due to our robust multi-layered security measures. We also met with our security camera vendor to review new products and assess the performance of our existing systems. Lastly, we completed two Open Records Requests (ORR) for the City Secretary.

Municipal Court

This week, citations received from the Police Department were processed, along with the weekly reports for the state and courts collection agency. The Court Administrator met with another city clerk and completed training on updating the court's website to incorporate an online jury process for potential jurors. Customers were assisted at the court window, by phone, and via email. Several complaints received from the Police Department were scanned into individual case files. Additionally, the Court Administrator shadowed the City Secretary to learn how to upload agendas and packets.

Library

The Library received word this week their application for a \$1,000 "Strong Texas Libraries Collection Development" Grant has been approved. This grant, made possible through the

generous support of H-E-B, is intended to assist libraries in enhancing their collections. The funds will be used to update titles in the Library's collection of materials.

Additionally, the Library's application for E-Rate funding was approved at the end of April this year, amounting to \$19,432.80. E-Rate is a federal program designed to help schools and libraries access affordable broadband by providing discounts on these services. This will be the ninth consecutive year that the Library has qualified for this funding.