



# Weekly Report

---

September 13, 2024

---

**City of Lago Vista**

**Authored by: Tracie Hlavinka**

# City Manager's Office

This week, the City Manager and the Mayor were guest speakers at the Lago Vista Woman's Club Luncheon. The presentation followed a format like the State of the City Address but included additional details about the budget, recent projects, and city accomplishments.

This is Lucy Aldrich's final week with the City of Lago Vista. Lucy has been a valuable team member for the past two years, and she will be greatly missed as she moves on to her next role. We wish her the best of luck in her future endeavors.

We are also pleased to welcome Susie Quinn as our Interim City Secretary. Susie, who comes to us from Strategic Government Resources, brings extensive experience in the profession and will assist with operations until the position is filled permanently.

## Economic Development

The Economic Development Director worked with the EDAC Chair to submit the drafted bylaws document for the Economic Development Corporation (EDC) to the City Attorney for review. The director also attended the EDAC meeting, which featured a presentation from TBA Douglas, a full-service architecture, interior design, and planning firm. Additionally, the director finalized items for the Economic Development section of the City Council work plan.

The Communications & Marketing Coordinator made several posts throughout the week on social media, the city website, and the digital sign. They also attended the Employee Appreciation Program Committee meeting, where the August Employee of the Month was selected. The coordinator completed the October Newsletter and created flyers and advertisements for the upcoming Fall Clean-Up Days event. Lastly, they attended a meeting with Tyler Technologies to discuss implementing the "easy pay" online payment module into the City website.

# Park and Recreation

Staff are currently seeking maintenance personnel. In the meantime, efforts are underway to catch up on mowing, which was delayed due to last week's rain and ongoing staffing shortages.

## Golf Course

Last weekend brought us beautiful "Chamber of Commerce" weather with a taste of fall, as temperatures dipped into the 50s at night and reached the 80s during the day. Despite competing with the Texas vs. Michigan college football game, we welcomed 241 golfers, which was a solid turnout. Our numbers continue to rise, with September showing a 50% increase month-to-date in both rounds played and revenue.

On the Golf Course Maintenance side, our team repaired leaks on holes #15 and #17. The greens were treated with fungicide and a light fertilizer. Additionally, the number six (6) green was re-opened as the new sod has developed strong roots.

## Police Department

End of Week Report for 09/01/2024 – 09/07/2024

Calls for Service		476
Traffic Stops		82
Citations		30
Warnings		47
Arrests		2
Average Response Time (ART)		6 minutes 51 seconds
Code Enf. Calls for Service		15
Animal Control Calls for Service		14

\* Accurate reflection of new CAD system

Last week, we hosted a 'Pop-Up' Police Department event at the Candy Bar, providing a wonderful opportunity for community members to engage with our officers in an informal setting while supporting a local business. These events foster positive interactions between the police department and residents. Additionally, we had several productive meetings with the vendors working on the radio replacement project, which is progressing smoothly.

# Public Works

This week in Engineering and Administration, staff attended a pre-development meeting for the proposed Boggy Ford Hotel to discuss Fire Code requirements, site development needs, and the design review process. Several Sub-Committee meetings were also held with the City Planner and two Council Members to discuss the PDD Amendment and concessions for the Nature's Point Development. A meeting with LJB Engineering focused on the progress of the GIS Update project, along with discussions about entering into a Professional Services Agreement for on-call GIS services. This would help maintain critical GIS services while the City's GIS Technician is deployed with the National Guard. Additionally, staff met with Luna Ridge's design team to address outstanding comments related to their sewer line alignment.

A pre-development meeting with a potential developer looking to construct a multi-unit townhome development on Pierce Cove was also held. During the weekly Development Meeting, staff, including representatives from ESD, Code Enforcement, and the Building Official, discussed ongoing code enforcement issues and developments. Staff also visited the 3305 Pinnacle Cove property with IT, the Building Official, and ESD to inspect it during the City's option period, evaluating what would need to be done to bring the building into compliance with Building and Fire Codes if renovations were to occur.

A bid opening for RFP 24-09 regarding the rehabilitation of Effluent Pond #17 and construction of a third effluent pond on Lago Vista Golf Course Hole #2 was conducted, with two bids received. TCEQ was invited to tour the City's Wastewater Treatment Plant (WWTP), Pond #14, and Cedar Breaks, following the City's self-reporting of issues with effluent storage and disposal facilities. Meanwhile, Freese & Nichols is preparing the bid package for the next street rehabilitation project.

# Information Technology

This week in IT, the team uploaded the Work Plan Update document to SharePoint and completed the IT section of the Work Plan. A total of eleven support tickets were opened by staff for various issues, which were addressed promptly. The team attended and coordinated in-person and virtual meetings as needed. Additionally, they completed the setup of the Statelink testbed for the Police Department, added new employees from both

the Police Department and City to our domains, and worked with Spectrum to finalize the installation of the site-to-site link for the new Police Department radios.

## Library

On Monday, two existing air conditioning units in the main library and the meeting room were replaced. The meeting room received an upgrade from a 4-ton unit to a 5-ton unit, and the aging 5-ton unit in the main library was replaced as well. These new units are expected to provide more consistent and comfortable temperatures for both staff and patrons, particularly during extreme weather conditions.

This week's children's story time featured two special guest readers. PJ Ellison, the library's recently retired librarian, read to the 10:00 group, while local author, licensed counselor, and teacher Nancy Campbell read from her book *Tell Someone: A Feelings Song*. Plans are in place to invite more guest readers to future story time sessions.

## Municipal Court

Regular court dockets were held on September 10, with clerks dedicating time to processing cases afterward. The monthly report was prepared and submitted to the City Council, and weekly reports were processed for the State and the courts collection agency. Several customers were assisted through phone, email, and in-person interactions. Additionally, the court administrator aided the Jonestown Municipal Court with their docket. Citations received from the Police Department were entered into the court's system.