



Weekly Report

Jan 10th, 2025

City of Lago Vista

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City Manager's Office

Attended a meeting with the Texas Water Development Board (TWDB), several City Council members, and the City's grant writer specializing in TWDB applications. The group discussed various funding opportunities for critical infrastructure projects and ways to improve the City's scoring on previously submitted applications.

The City Manager also met with the CFO, Mayor, and the City's financial advisors to review the presentation materials for a work session item scheduled for the Jan 16th City Council meeting.

Lastly, the interview panel interviewed two qualified candidates for the Director of Development Services position.

Welcome to the New Year. We hope everyone enjoyed their holiday break!

Golf Course

Last weekend ended the "Holiday Break" for most as 383 Golfer's hit the links. This week has brought us freezing temperatures along with some badly needed rain.

Golf Course Maintenance performed routine maintenance this week. Both the Golf Course Superintendent and Head Golf Professional had conversations with the Project Managers for our up and coming irrigation project.

Economic Development

The Economic Development Director prepared the agenda for the first 2025 EDAC meeting

with newly appointed members. The Director also met with a developer exploring a mixed-use development and scheduled a development meeting with City staff and the developer for next week to discuss the project further.

The Communications & Marketing Coordinator stayed active with community engagement, posting updates on social media and the city website. The Coordinator attended an Employee Appreciation Committee meeting to select December's Employee of the Month and to plan initiatives for 2025. Work began on content development for Lago Fest, and the Coordinator also participated in a Zoom call to explore features and updates for Text My Gov.

Public Works

Engineering/Administration Department

The Public Works Director conducted a site inspection at the Firefly Cove Development. The contractor was asked to provide an as-built elevation survey overlaid on the existing topography for review. The Director also attended the monthly progress meeting for the effluent pond rehabilitation projects.

The RFP for the Effluent Pond Rehabilitation Project, including Pond #17 and the construction of the City's third effluent pond, is scheduled for presentation at the City Council meeting on January 16th. Due to inclement weather, the road rehabilitation project experienced a one-week delay, with the contractor now planning to begin milling the scheduled roads on Monday, January 13th. Additionally, the engineering design kickoff meeting was held with the design team for the Wastewater Treatment Plant (WWTP) Upgrade Project, marking the start of this critical infrastructure initiative.

Utilities Department

This week, the Utilities Department continued construction efforts for the Veranda Walk Lift Station, which remain ongoing. Fusion re-certification of HDPE pipe was conducted at the Public Works yard.

Streets Department

This week, the Streets Department opened the Green Center on Thursday and Saturday for brush collection to assist residents with debris disposal. Crews outfitted the dump truck with a sander to prepare for potential freezing conditions.

Seasonal decorations were taken down, with the Christmas tree at City Hall relocated to the shop and lights removed from City Hall and Veterans Park. Additionally, the department removed three dead deer from various locations and cleared a dumped couch from Stillwood Lane, ensuring clean and safe public spaces.

Plants Department

This week, **Water Treatment Plant #1** completed all daily and weekly testing, including chlorine residual sampling, and performed general maintenance. Plans are in place to drain the "A side" clarifier next week for necessary repairs. **Water Treatment Plant #3** also completed daily and weekly water testing, ensuring all systems are operating effectively.

At the **Wastewater Treatment Plant**, staff conducted weekly sample submissions, daily lab testing, and general maintenance. Plans are being developed in coordination with the Utility Department to take clarifier 1 offline for repairs. The sludge press is currently down, with parts on order to restore functionality.

Lift stations received routine maintenance, with all generators functioning properly except for the OBR generator, which is awaiting replacement parts.

For **effluent disposal**, the golf course watering schedule remains on track, and sprinklers at Cedar Breaks continue to operate efficiently. Effluent water delivery to Cedar Breaks is ongoing, and crews are actively clearing overgrown trees from pathways to improve

access and safety.

Information Technology

The department facilitated in-person and virtual meetings as needed and addressed 12 new support tickets from staff. A meeting with the AT&T representative revealed eligibility for a free phone upgrade, which the department plans to implement soon. As part of this process, new phones will be distributed with Mobile Device Management software to enhance security and compliance.

Additionally, the department assisted the Finance Department in resolving a billing issue with Spectrum, where invoices for the Police Department's new radio system were being sent to the wrong address in Austin. The billing address was successfully updated, and payment was expedited to avoid any interruption in service for the Police Department. These efforts reflect ongoing improvements in technology management and support for City operations.

Library

The Director met with Mike Zaydel, Vice-Chair of the Library Advisory Board to discuss agenda items for the January 13 quarterly Board meeting. The agenda has been posted on the City website. The Board will meet next Monday, January 13, at 9 a.m. in the Library Meeting Room.

Staff have been discussing ideas for new programs and classes to offer to the public. The Library's Genealogy group has invited a speaker from the Texas General Land Office, Kevin Klaus to present a program on Saturday, February 8. More information about the program will be provided in the next week or so.

Municipal Court

The Court processed several citations and completed weekly reports for the State and the Court's collection agency. Monthly reports were prepared for the State and City Council, while quarterly reports were submitted to the State and the DPS OMNI database. Customers were assisted with their cases via email, phone, and at the court window.

Notice-to-appear letters were mailed, and court dockets for the January 14th session were added to the court's website for public access. Additionally, clerks attended the annual Regional Clerks Seminar in San Antonio from January 8–10 to enhance their knowledge and skills, ensuring continued efficiency and compliance in court operations.

Parks & Rec

Repairs to the garage door shed at Sunset were completed, with a new panel ordered for installation. Discussions with the Youth Baseball League addressed adding 15 yards of dirt for the upper complex, a suggestion made during a recent site visit. Pricing for the dirt is being obtained. The league also raised concerns about the poor condition of the lower field and the status of an agreement. The league was reminded that notes are required before proceeding further.

Winterizing efforts were completed in anticipation of the winter storm. At Sunset, a portable restroom was placed, and facilities were prepared. Pool restrooms were winterized, and faucets in the Pilot's Lounge restrooms were left dripping to prevent freezing. The pool pump remains off pending an evaluation of the butterfly valve, which is scheduled for next week, weather permitting.

The monthly inspection at the airport was conducted by AARC to ensure ongoing compliance and safety.

The Parks team met with Andrew from PRAC to discuss the agenda for the next meeting and strategize on the committee's future direction. A meeting with Carl Dieckmann reviewed the status of the Turnback Canyon Trail Conservancy project, which was awarded to the City in June 2024. However, the grant transfer with Texas Parks and Wildlife has not yet occurred. Carl plans to contact TPWD for guidance on the next steps.

Additionally, work continued with the City Attorney on finalizing band contracts for Lago Fest.

Development Services

This week, the Development Services Department accepted nine applications, issued ten permits, and registered thirteen new contractors. A total of 80 inspections were conducted by both in-house and ATS inspectors, ensuring compliance and progress on various projects across the City.

Human Resources

This week, the City continued efforts to fill key positions. Two interviews were conducted for the Development Services Director role. Also, an offer letter for the CIP Manager position was sent to the candidate. Resumes and applications are being reviewed for openings in Streets, Plants, and Parks & Recreation. Additionally, work progressed on obtaining quotes for a new payroll system to improve efficiency in managing employee compensation and records.

Police Department

End of Week Report for 12/29/2024 – 1/4/2025

Calls for Service		473
Traffic Stops		164
Citations		44
Warnings		104
Arrests		0
Average Response Time (ART)		6 min 4 sec
Code Enf. Calls for Service		24
Animal Control Calls for Service		8

Our department had a busy and productive New Year's Eve. We had extra officers, including Chief Boshears, available on our night-shift to help handle calls for service and traffic associated with the holiday. While the night was busy, it was also a safe night for our officers and community. Our most common issue we encountered was fireworks violations and we will be working on ways to increase public education around this issue before the 4th of July holiday and next New Year's Eve.