



# Weekly Report

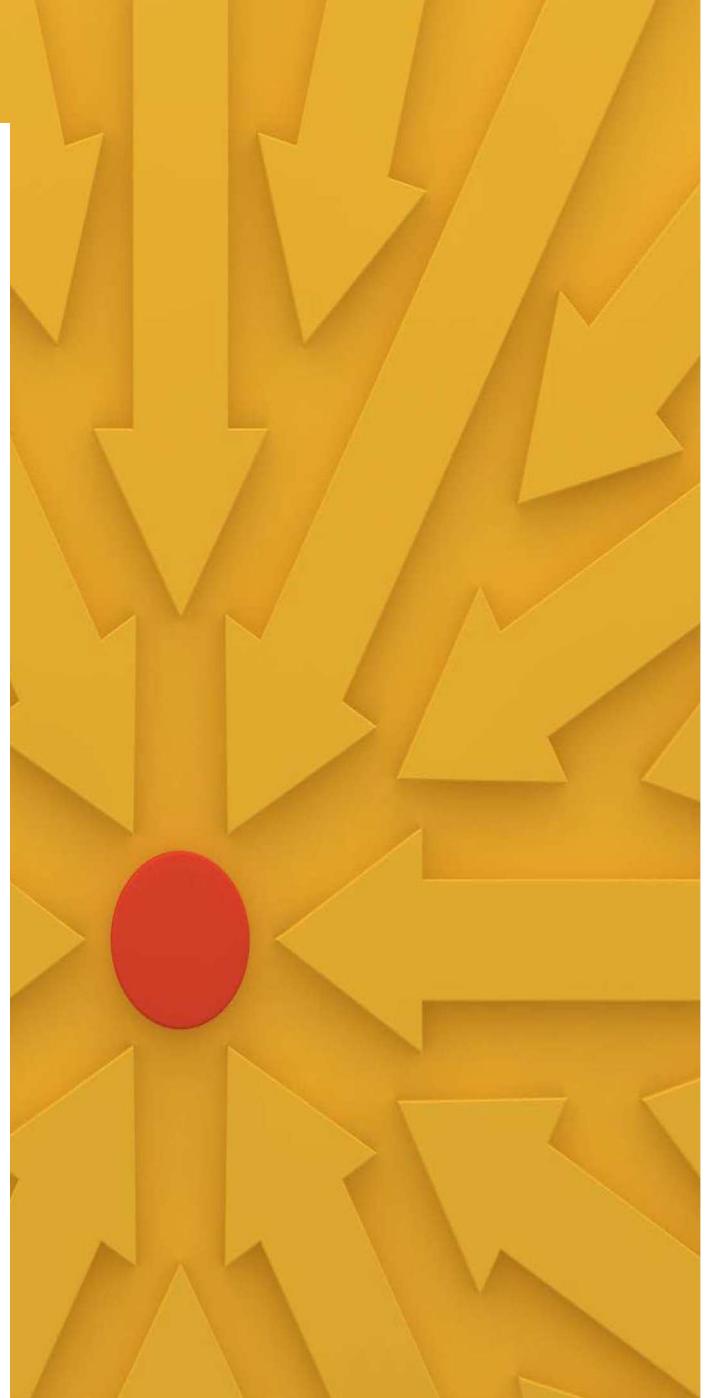
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Feb. 7<sup>th</sup>, 2025

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**City of Lago Vista**

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# City Manager's Office

The City Manager met with the Economic Development Director to discuss departmental priorities and provide guidance on the future direction of economic development efforts. Additionally, meetings were held with two council members to address agenda-related matters ahead of the upcoming Council meeting. This proactive approach aims to streamline meetings by answering key questions in advance.

Next week, outreach will begin with ESD to provide an update on the Firewise discussion from the February 6th meeting. A plan is being developed to engage large tract property owners within the City and ETJ to assess their interest in participating in prescribed burns as a fire mitigation strategy.

As the Staff Liaison, the City Manager attended the Charter Review Committee meeting and provided input when requested. The weekly development meeting with ESD, Code Enforcement, and Development Services included discussions on ongoing projects, as well as a newly identified issue regarding feral pigs entering the community. Code Enforcement has been instructed to contact a local wildlife biologist to explore the best approach for addressing this concern.

Additionally, as mentioned in the February 6th Council meeting, the City's CFO tendered their resignation earlier this week. Meanwhile, the new Development Services Director has quickly acclimated to the role, with support from the Development Services staff and the City Manager to ensure a smooth transition and bring them up to speed on all relevant projects.

Lastly, as a result of an extremely unfortunate incident involving a City vehicle and the staff member failing to self report it, we will begin the processes of installing dash cams and GPS trackers in all City fleet vehicles.

## Golf Course

February kicked off with spring like temperatures and a new record for rounds played on a weekend in February. 400 golfers took advantage of the beautiful weather continuing our upward trend in rounds and revenue. The warm weather continued through the week with both the WGA and MGA having nice turnouts for their play days. Our PGA Head Golf Professional attended the Central Texas Golf Show on Tuesday in San Marcos.

Golf Course Maintenance performed routine maintenance this week along with topdressing all the greens. Our staff together with one of the Project Manager's from VM, located their site location for our Irrigation Project. Materials and equipment started arriving this week with the project set to kick-off before March 1st .

## Economic Development

The Economic Development Director facilitated and participated in EDAC's GoToMeeting with the City Attorney to review and discuss the draft bylaws for the proposed Economic Development Corporation. A meeting was also held with the Vice President of Opportunity Austin to explore ways OA can better support and promote Lago Vista's economic development initiatives. Additionally, preparations continued for next week's EDAC meeting, with the agenda finalized and distributed.

The Communications & Marketing Coordinator remained engaged with community outreach, posting updates on social media and the city website throughout the week. The Coordinator also attended an Employee Appreciation Committee meeting to help select the Employee of the Month for January. To stay informed on best practices, they participated in a webinar focused on municipal ADA compliance and accessibility.

Additionally, they attended a TAMIO meeting to discuss plans for the upcoming TAMIO conference in June and review updates to the regional communication strategy.

# Public Works

## **Engineering/Administration Department**

The CIP Manager met with the design team for the effluent pond rehabilitation projects to review the project's status and provide feedback on the 40% plan set for Pond #14 and the transmission line. Additionally, the CIP Manager attended the bi-monthly progress meeting with the design team for the Wastewater Treatment Plant capacity upgrade and met with Freese & Nichols to discuss design parameters for the lift station rehabilitation project.

Efforts are also underway to develop an integrated, map-based CIP dashboard, similar to the City of Austin's system. The CIP Manager and Director are working closely with GIS consultants to create a user-friendly tool that will enhance project tracking and transparency.

In the field, a silt fence and site inspection were conducted at Tessera Phase 6A to ensure all erosion control measures are properly installed before grading begins. The Director also met with the Luna Ridge design team to discuss review comments provided by Freese & Nichols, ensuring that all necessary revisions are addressed.

## **Utilities Department**

One crew successfully tied into the lift station and relocated a 4" force main within the lift station. They also completed road repairs across Shoreline Ranch, where the force main was installed, with cleaning and restoration efforts ongoing at the job site.

The second crew completed road repairs at the intersection of Austin Blvd. and Shoreline Ranch, where the force main was tied in. They also installed 40 feet of force main.

Additionally, the crew repaired a leak on Osage caused by a failed corp-stop and responded to another leak on Deep Creek, where a PVC water line had developed a small crack.

## **Streets Department**

This week, the Streets Department opened the Green Center on Saturday for brush collection and disposed of bagged leaves. Crews responded to various maintenance needs, including picking up fallen tree limbs on Turnback and cleaning out a clogged culvert end on Mt. Laurel to improve drainage.

A portion of cracking concrete on Lakeshore Drive was crack-sealed to prevent further deterioration. Pothole repairs were completed on Crockett Drive, 1st Street, and Byrd Avenue, while sinking line cuts on Crockett Drive were filled with asphalt to maintain road integrity.

Ditches at the corner of Bighorn Circle and Bronco were cleaned and groomed to improve water flow, and illegally dumped tree limbs, dirt, and trash were removed from the cul-de-sac on Alfalfa Drive. Additionally, crews removed three dead deer from roadways throughout the week to maintain cleanliness and safety.

## **Plants Department**

Water Treatment Plant #1 successfully completed all daily and weekly water testing, including laboratory analysis, chlorine residual monitoring, and sample submissions. The "A side" clarifier has been drained for repairs, with a start date pending. The plant also passed its annual TCEQ inspection, ensuring compliance with regulatory standards. General maintenance and upkeep were performed to maintain efficient operations.

Water Treatment Plant #3 also completed all required testing and sampling. Excel Construction is scheduled to begin repairs on the 18-inch pipe on February 11. Additionally, Decant Pump 2 is currently down, with repairs in progress. The plant passed its annual TCEQ inspection, confirming regulatory compliance.

At the Wastewater Treatment Plant, routine sample submissions, lab testing, and general maintenance were conducted. Clarifier 1 is being drained in preparation for repairs, and four containers of sludge were pressed. Surveying is currently underway as part of the WWTP expansion planning.

Lift stations underwent routine maintenance and inspections. All generators are functioning properly except for the OBR generator, which is still awaiting parts for repair.

Effluent disposal operations continued as scheduled. The golf course remained on its regular watering cycle, while sprinklers at Cedar Breaks continued running with zone adjustments to optimize coverage.

## Information Technology

Staff attended and facilitated both in-person and virtual meetings as needed. Work continued on annual software renewals, including the renewal of Adobe licenses and other critical City software subscriptions. Despite the shortened workweek due to the holiday and weather-related closures, 12 support tickets were opened and addressed.

Progress is nearly complete on distributing new mobile phones to staff, with only a few minor issues left to resolve. Additionally, the team began upgrading the City's servers to a newer operating system to meet security and support requirements.

An audio vendor visited this week and provided quotes for upgrades to the Council Chambers, including additional wired microphones, improved wireless microphones, and reprogramming the AV console to give IT more control over the system. A proposal was also provided for a more reliable and efficient virtual meeting setup for the City's conference room. These recommendations will be discussed with the City Manager before moving forward.

IT successfully developed a secure and practical method for boards and commissions to

communicate with the public using City-issued email addresses. A successful test was conducted last weekend, and the system is expected to be implemented soon with the Charter Review Committee before expanding to other boards and commissions.

## Library

A ribbon-cutting ceremony took place in front of the children's caterpillar structure within the newly enhanced greenspace next to the Library. The event, which drew a good crowd, included representatives from the North Lake Travis Chamber of Commerce, the Friends of the Library Board, the Library Advisory Board, Keep Lago Vista Beautiful, along with Library staff, volunteers, and several City Council members. An art sculpture is set to be added in the near future.

The Director attended a meeting of the Library Advisory Board's Work Plan Committee to review and update the Board's annual Work Plan. The committee discussed ongoing projects and explored additional ideas aimed at enhancing the Library's service to the community. The revised plan will be discussed during the April 14 quarterly meeting of the Library Advisory Board.

## Municipal Court

This week, the Court received and processed new citations while completing weekly reports for the State and the Courts collection agency. Monthly reports were also prepared and submitted to City Council and the State.

Customers were assisted with their cases at the court window, via email, and by phone, ensuring efficient service and case management. Additionally, complaints received from the Police Department were scanned and added to individual case files for proper documentation and processing.

## Parks & Rec

Fresh dirt was spread across the upper and lower baseball fields to improve playing conditions. A big thank you goes to the Public Works Department for their assistance in rolling and compacting the dirt to ensure a smooth and level surface.

The bathrooms at Sunset Park remain out of order despite troubleshooting efforts by two different electricians, who have yet to determine the root cause of the issue. Additional resources are being brought in to diagnose and resolve the problem. In the meantime, a portable toilet has been placed at the park for public use until repairs are completed.

A meeting was held with Anodamine to discuss plans for Earth Day. It was determined that KLVB would be the most suitable group for collaboration on this initiative.

At the airport, fuel was delivered, routine maintenance was conducted around the runway, and the monthly inspection was successfully completed to ensure smooth operations.

## Police Department

End of Week Report for 1/26/2025 – 2/1/2025

Calls for Service		370
Traffic Stops		111
Citations		28
Warnings		77
Arrests		0
Average Response Time (ART)		7 min 41 sec
Code Enf. Calls for Service		7
Animal Control Calls for Service		11

