



JOB DESCRIPTION

Salary: \$19.00/Hr. depending on experience

Position is a Regular Full-time position eligible for all City Benefits.

Utility Maintenance: The role of a Utility Maintenance worker is to provide residents of Lago Vista with quality water and wastewater services, to include any installations of new water/wastewater lines, repairs of such lines, and performs line extensions and installation of new services for the City's water distribution system and wastewater collection system. The Utility Maintenance worker performs repairs and maintenance on established City infrastructures as well as assist City Hall with customer requests and concerns. This role is also responsible for the operation of heavy and light machinery, both during transport to job site location, and the utilization of equipment for project/jobsite completion. Occasionally the Utility Maintenance worker performs traffic control duties during the repairs of public roadways.

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS: (Individual duties, assignments and responsibilities required of the position)

- Performs repairs, maintenance, line extensions, and installation of new services for the City's water distribution system, wastewater collection system and other City infrastructure in accordance with state and local laws and ordinances.
- Performs manual labor as required but not limited to, shoveling, pipe laying, jack hammering, etc.
- Completes written work orders or verbal instructions from supervisor; operates light to medium equipment and trucks.
- Operates air compressors, saws, drills, or any other equipment used by the Utility Department; maintains and repairs City buildings and grounds as assigned.
- Performs maintenance on vehicles and equipment as assigned.
- Repair water mains and water services.
- Performs repairs of the City's sewer mains and sewer services.
- Perform the installation of new meters.
- Assist Crew workers when needed.
- Duties may be added as needed.

EDUCATION AND EXPERIENCE: (special training, certifications, college degree, etc.)

- High school diploma or its equivalent and four (4) years related experience and/or training, or equivalent combination of education and experience.
- One (1) to two (2) years of experience in a utility related field. (Preferred, but not required)
- Valid Texas driver's license required.
- Ability to obtain basic water and wastewater licenses as needed.

KNOWLEDGE, SKILLS, AND ABILITIES: (technical, communication, interpersonal, etc.)

- Ability to read and comprehend simple instructions, short correspondence, and memos.
- Ability to write simple correspondence.
- Ability to effectively present information in one-on-one and small group situations to customers, citizens, and other employees of the organization.
- Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's
- Ability to perform these operations using units of American money and weight measurement, volume, and distance.
- Basic computer skills preferred.
- Ability to apply commonsense understanding to carry out detailed written and oral instructions.
- Ability to follow testing procedures on water and wastewater samples as required by state laws and regulations.
- Ability to operate light to heavy equipment, hand and power tools, riding mower, and weed eater in a safe manner.

WORK ENVIRONMENT: (overtime, travel, physical demands)

- While performing the duties of this job, the employee is regularly required to stand or walk for extended periods of time; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk and hear.
- The employee frequently is required to bend, stoop, kneel, climb, crouch, or crawl; and must be able to taste or smell. The employee is occasionally required to sit.
- The employee must regularly lift and/or move up to 50 pounds and frequently lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.
- While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions and is regularly exposed to fumes or airborne particles.
- The employee is frequently exposed to wet and/or humid conditions, human waste, toxic or caustic chemicals and vibration. The employee occasionally works in narrow, confined trenches.
- The employee must be able to climb ladders and elevated tanks.
- The noise level in the work environment is usually moderate to loud.
- Employees are occasionally required to work weekends and holidays on an emergency basis and regularly work rotating on-call shifts.

To apply for this position, please contact: HR@lagovistatexas.gov